

# FREQUENTLY ASKED QUESTIONS



SDSB | Rausing Executive  
Development Centre





# CONFIRMATION AND PAYMENT

RAISING EXECUTIVE  
DEVELOPMENT CENTER

## CONFIRMATION AND PAYMENT

### How will I know that my enrolment has been confirmed?

If you have received the enrolment confirmation email from REDC-SDSB, LUMS, your enrolment in Immersion in Chinese Business, Technology and Innovation has been confirmed. The invoice attached with the email confirms the next step in securing your participation.

### What is the next step after receiving the confirmation email?

The next step is to complete payment by the stated deadline and share the required participant information in the “Participant Details Excel Document” with the REDC team. This will support visa documentation and programme logistics.

### What is the payment deadline?

Payment is required by **June 10, 2026**, to ensure timely visa letter issuance and confirmation of programme arrangements.

### What does the programme fee include?

The fee covers tuition, teaching materials, working lunches during industry visits, networking dinner, transportation for industry visits, and intercity transfers between Hangzhou and Shanghai by bus or bullet train, as applicable.

### What is not included in the programme fee?

The fee does not include international airfare, visa processing costs, accommodation, breakfast, dinners, personal expenses, or travel insurance.

### Is travel insurance required?

Travel insurance is recommended. It is not included in the programme fee, but participants are encouraged to arrange it before travelling.

### Are meals included?

Working lunches during industry visits and one networking dinner are included. Breakfast and dinners, except the networking dinner, are not included.

### Is accommodation included in the programme fee?

No. Accommodation is not included in the programme fee.



A scenic view of a park at dusk. The image is dominated by a large, semi-transparent blue rectangular overlay in the center. The background shows a park with several picnic tables under green umbrellas, a paved path, and a street with a glowing street lamp. The sky is a mix of blue and purple, and the trees are silhouetted against the light. The text "STAY AND TRAVEL" is written in a clean, white, sans-serif font, centered within the blue overlay.

# STAY AND TRAVEL

## STAY AND TRAVEL

### Where will the programme be held?

The programme will be held in **China**, with learning engagements across **Hangzhou and Shanghai**.

### Will REDC arrange my accommodation?

Participants are encouraged to stay at the suggested accommodations to support smooth programme coordination and to create valuable opportunities for peer interaction, networking, and shared learning beyond the classroom. Accommodation arrangements at the recommended facilities will be coordinated by the Centre for participants. Participants will be required to make the payment directly upon arrival.

### Where will participants stay in Hangzhou?

For the Hangzhou segment, accommodation should ideally be coordinated with or around Shama Hotel Hangzhou.

### Where will participants stay in Shanghai?

For the Shanghai segment, on-campus residential accommodation at Shanghai Institute of Science and Technology Management will be available.

### Do I need to book my own flight?

Yes. Participants are responsible for arranging their own international airfare. Participants may begin planning their travel but should also consider visa processing timelines before finalising their tickets. Final travel guidance will be shared closer to the programme.

### Will REDC provide airport transfers in China?

Participants will make the arrangements for their pick and drop from the airport. Local transportation for programme-related industry visits and intercity transfers between Hangzhou and Shanghai is included. Airport transfer guidance will be shared closer to the programme.

### Will transportation between Hangzhou and Shanghai be arranged?

Yes. Intercity transfers between Hangzhou and Shanghai by bus or bullet train, as applicable, are included in the programme fee.

### Is this a study tour or an executive education programme?

It is an executive education immersion, not a general study tour. The programme is designed to help participants understand how Chinese organisations build scale, adopt technology, execute at speed, and strengthen innovation-led competitiveness.

### Which mobile apps should participants install before travelling to China?

Participants are encouraged to install essential China-ready apps before departure to ensure smoother communication, mobility, payments, and day-to-day convenience during the immersion. Recommended apps include **WeChat for communication, Alipay for digital payments, Amap/Gaode Maps or Baidu Maps for navigation, DiDi for ride-hailing, and Meituan or Ele.me for food delivery and local services**. These apps are widely used in China and will help participants navigate the local ecosystem more efficiently during the programme.



A man with dark hair and glasses, wearing a white striped shirt, is seated at a desk. He is looking down at a document he is holding in his left hand. His right hand is holding a blue pen over another document on the desk. A silver watch is visible on his left wrist. The background shows a window with a view of greenery and a building. A large blue semi-transparent rectangle is overlaid on the center of the image, containing the text 'VISA APPLICATION' in white, bold, sans-serif font.

# VISA APPLICATION

## VISA APPLICATION

### **Who is responsible for my visa application?**

Participants are responsible for completing their own visa application and submission process.

### **Will REDC support the visa process?**

Yes. REDC will provide relevant programme-related documentation, where required, to support the visa process. However, participants remain responsible for completing and submitting their visa applications.

### **When should I start preparing my visa documents?**

You should begin preparing your visa documents as early as possible. The visa requirements document indicates that processing may take approximately **4–6 weeks**.

### **What documents may be required for the visa?**

Participants will need to prepare documents including original passport, photographs, CNIC copy, employment letter, company request or sponsorship letter, resume/CV, bank statements, tax documents, police character certificate, hotel booking, ticket itinerary, invitation letter, and online visa application. Requirements may vary by applicant profile and submission route. A detailed list of required documents is shared with you on email as well.

### **What if I am sponsored by my company?**

If your organisation is sponsoring your participation, you may need a company request/sponsorship letter on company letterhead, company bank statement, company tax documents, and other supporting documents depending on the visa requirements.

### **What if I am travelling to China for the first time?**

The visa requirements document notes that first-time travelers may require an immigration-approved invitation with barcode. Participants should confirm this requirement with the authorised visa application centre or visa service provider.

### **Will REDC guarantee visa approval?**

No. REDC will provide programme-related documentation where required, but visa approval is subject to the relevant embassy, consulate, or authorised visa application centre.



A photograph of two men in a conference setting. The man on the left is wearing a blue shirt and glasses, holding a smartphone. The man on the right is wearing a black shirt and glasses, gesturing with his hand. They are seated at a table with nameplates, water bottles, and papers. A large blue semi-transparent rectangle is overlaid on the image, containing the text 'PREPARATION AND PACKING' in white capital letters.

# PREPARATION AND PACKING

Najam Ul  
Hassan  
Janjua

Jahidul Life  
Insurance  
Company Limited

## PREPARATION AND ATTIRE

### **What should I carry with me?**

Participants should carry their passport, visa, travel documents, copies of important documents, business cards, personal medication, travel insurance details, and any required visa or programme documentation.

### **What should I wear during the programme?**

Business or business-casual attire is recommended for sessions, company visits, and formal engagements. Comfortable walking shoes are also recommended for travel days, industry visits, and cultural activities.

### **Should I carry printed documents?**

Yes. Participants are encouraged to carry printed and digital copies of their passport, visa, travel itinerary, accommodation details, insurance, invitation/programme letters, and emergency contact information.

### **Will the final schedule be shared in advance?**

Yes. The final programme schedule, including pre-departure information, local movement, and session/visit details, will be shared prior to the programme commencement date.

### **Are the company visits guaranteed?**

Specific company visits may be subject to change depending on host availability and logistical considerations. The programme will remain focused on China's business, technology, manufacturing, and innovation ecosystem.





# SUPPORT AND CONTACT

## SUPPORT AND CONTACT

### Who should I contact for programme-related support?

Participants may contact:

#### **Fareeha Muzaffar**

Head of Learning Solutions

0321-4892349

042-35608241

[fareeha.muzaffar@lums.edu.pk](mailto:fareeha.muzaffar@lums.edu.pk)

#### **Hassan Raza**

Head of Open Enrolment Programmes

0320-0001404

042-35608243

[hassan.raza@lums.edu.pk](mailto:hassan.raza@lums.edu.pk)

## REFUND AND SUBSTITUTE

### Can I get a refund or Substitute my enrolment

We will accept a substitute until June 30, 2026. Substitute candidates will be subject to the same selection process as the original one. If you wish to cancel your name from a programme, please notify in writing or on call June 10, 2026. In case of late cancellation, the programme fee will be refunded after deducting an application processing fee of PKR 250,000.

It is possible to transfer the deposited fee to any open enrolment programme within 3 years. In case the participant or sponsoring organisation fails to utilise the funds within 3 years, the deposited fee will be forfeited.

